

# Dashir Management Services, Inc.

E8723A County Road H – Wisconsin Dells WI 53965

## Management Agreement January 13, 2020

Dashir Management Services, Inc. proposes to provide a custodial / maintenance program for the River Valley School District for the purpose of providing a clean, safe environment for the staff and students in all District facilities.

The terms proposed are as follows:

1. The program will require 10.25 full time equivalent positions (FTE's) or 410 (paid) weekly hours.
  - o 1 - Facility Manager
  - o 1- Maintenance person
  - o 4- Day Custodians
  - o 4.25 Evening Cleaners
2. The district may choose to review and make adjustments to staffing levels annually. The contract price would be adjusted accordingly based on the hourly wage of any employee affected.
3. The District will provide all cleaning supplies, custodial equipment and maintenance tools.
4. The district will provide a vehicle for the use of the manager and maintenance person or pay mileage for personal vehicle use for district assigned work. District vehicle are to be kept in the district assigned parking areas.
5. The District will provide the office and computer as required for the manager to perform their job.
6. The District will provide a cell phone or pay a monthly allowance for the facility manager.
7. Dashir, with input from the District Administration, will be responsible for the assignment of schedules and supervision of all employees in the custodial department.
8. Dashir will provide access to its purchasing agreements and assist the District to assure the greatest savings possible on any other purchases.
9. Dashir will monitor the success of the program through inspections conducted by the on-site Facility Manager and the Area Operations Manager.
10. Dashir Management and District Administration will meet regularly to review progress and resolve any problems that may occur.
11. Dashir will provide the District with a current certificate of workers compensation insurance from an insurance provider licensed in the State.
12. Dashir will comply with all labor laws of the State and the Federal standards that may apply.



### **Addendum "A"**

Dashir Management Services, Inc. will provide the program and all employees as indicated on page one of the agreement.

#### **The cost for this option:**

**\$539,628.21** annually or **\$20,754.93** bi-weekly

**(This cost is based on 2019/20 wages and will increase as listed in item 16 above)**

1. The cost of this service will be adjusted by a percentage equal to any adjustment awarded to District employees as indicated previously in this agreement.
2. Any extra hours worked over and above the contracted amount would be with authorization of School District Administration and would be charged to the district at a rate of the actual paid wages plus 30%.

# Dashir Management Services, Inc.

E8723A County Road H – Wisconsin Dells – WI 53965  
[www.dashirmanagement.com](http://www.dashirmanagement.com)

January 13, 2020

## Addendum "B"

This addendum is to the original 3 year agreement between Dashir and the River Valley School District dated March 27, 2018 and would begin with the hiring of the next facility manager.

1. The district agrees to provide a cell phone for the facility manager or pay a monthly allowance.
2. The district will provide a vehicle for the use of the manager and maintenance person or pay mileage for personal vehicle use for district assigned work. District vehicle are to be kept in the district assigned parking areas.
3. All other terms and conditions of the original agreement remain unchanged.

X

\_\_\_\_\_  
RVS President

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
RVS Treasurer

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
Michael D Nelson  
Dashir President

\_\_\_\_\_  
Date